

## EXECUTIVE COMMITTEE

### MINUTES : STRATEGIC PLANNING MEETING

DATE: 06 September 2024

TIME: 2pm – 3pm

VENUE: Online – [join meeting here](#)

Executive Committee:

Attended

Narelle Liepa (Chair)	Mitchell Shire Council	✓
Allison McCallum	Goulburn Broken CMA	✓
Peter Bain (Auspice)	Murrindindi Shire Council	✓
Sam Niedra	Indigo Shire Council	✓
Cr Jack Herry	Rural City of Wangaratta	
Cr Sarah Nicholson	Alpine Shire Council	

#	Title	Summary	Lead
1.	Introduction & Welcome	Acknowledgement of country. Apologies - Cr Herry	Chair
2.	Conflict of Interest	nil	Chair
3.	Financial Reports & Analysis	<p>Please review</p> <ul style="list-style-type: none"> <li>- <a href="#">Current financial statement</a> incl 24/25 budget</li> <li>- the GMCA <a href="#">member contributions</a> draft forecasts</li> </ul> <p><b>Discussion.</b> 2.5% is the average of rate capping so would be consistent to go from 1.5%. Emphasis on larger members. Includes mechanisms for those wishing to pull out. Would need a different model as councils grow and contribute more with the per/head model. Grants need to be spread to lessen the burden on members.</p> <p><b>ACTION:</b> CH and PB to present a Paper with different types and tiers of membership modelled.</p>	Peter B All
4.	AGM and proposed updates to Rules of Operation	<p>For discussion:</p> <p><b><u>Rules of Operation/MoU</u></b> The upcoming AGM (November) is an opportunity to present and endorse a refreshed Rules of Operation, as the GMCA has been discussing our out-of-date and overly complex document for some time.</p> <p>As all our fellow auspiced Greenhouse Alliances have MoUs with a Term of Reference, it is considered that a “Rules of Operation” is unnecessarily complex for an unincorporated organisation.</p>	



		<p>Please see the <a href="#">CURRENT</a> Rules of Operation, and a <a href="#">DRAFT MoU</a>. (for discussion).</p> <p><b><u>Structure &amp; Naming of Committees:</u></b> It is evident that there is some confusion as to the role, representatives of each of the groups associated with the GMCA. This may be due to the lack of resolved titles of committees, and significant changeovers of staff at member organisations.</p> <p><b>GMCA Member Forum</b> (currently called the Ordinary Meeting or Alliance Committee) – the overarching committee approving all major decisions related to the GMCA. Each member has 1 vote. Councils may nominate 1 councillor and 1 substitute (councillor or senior staff). CMAs and Resorts may nominate 1 senior staff and 1 substitute.</p> <p><b>GMCA Executive Committee</b> – committee of councillors and staff, always inclusive of an Auspice representative, and reviewing / endorsing decisions relating to advocacy, governance and risk. Presents quarterly governance and risk reports to the GMCA Member Forum for endorsement.</p> <p><b>GMCA Technical Reference Group</b> (currently called Officer’s Meeting) – of GMCA officers workshopping proposed/future projects, and other climate-based issues. Open to member officers.</p> <p><b>Motion:</b> That the proposed structure and naming of GMCA committees be endorsed for presentation to the members at the November AGM.</p> <p>Moved Peter Bain Seconded Sam Niedra</p> <p><b>ACTION:</b> CH to recirculate updated MOU to Executive Committee by end September.</p>	
<p>4.</p>	<p>Member Analysis</p>	<p>EO to give a review of <a href="#">participation over past 3 years</a> for discussion and analysis.</p> <p>Q’s:</p> <ul style="list-style-type: none"> <li>- Do councils need to see a <a href="#">financial</a> return on their investment – particularly if asked to increase their membership fee?</li> <li>- New members will bring a desire for varied projects (ie IWM). Water agencies, Uni’s etc for instance. Is this in line with our Mission? Barwon South-West Climate Alliance is like this.</li> </ul>	<p>EO</p>



		<ul style="list-style-type: none"> <li>- Is there enough respect to the role of office-bearer of the GMCA? How do we address this?</li> <li>- Are our outputs too inward-focussed and could they be more useful if 'region-wide' ie <i>Renewable Energy Zone Position Paper for Goulburn Murray, Regional Net Zero Strategy, or a Regional Climate Risk Assessment.</i></li> <li>- How can GMCA communicate/celebrate its achievements more articulately and widely? ie recent win by the Alliances in changing Planning and Environment Act to include climate change consideration in planning.</li> </ul> <p><b>ACTION:</b> EO to Survey members and undertake targeted conversations.</p>	
5.	Governance & Risk (next meeting – out of time)	<p>Auspice representative to report back on GMCAs current status as part of Murrindindi Shire Council and any recommendations/feedback.</p> <p>Executive Committee to review Risk Management Plan (<a href="#">see live document here</a>) for potential / active risks and management tactics (if there is time).</p>	Peter B & Chair

Finish 3.11pm

Next meeting Thursday 10<sup>th</sup> Oct 2024