

EXECUTIVE COMMITTEE MINUTES

DATE: 10 October 2024
TIME: 2pm – 3pm
VENUE: Online – [join meeting here](#)

Executive Committee: Attended

Narelle Liepa (Chair)	Mitchell Shire Council	Y
Allison McCallum	Goulburn Broken CMA	APOLOGY
Peter Bain (Auspice)	Murrindindi Shire Council	Y
Sam Niedra	Indigo Shire Council	Y
Cr Jack Herry	Rural City of Wangaratta	N/A
Cr Sarah Nicholson	Alpine Shire Council	N/A

#	Title	Summary	Lead
1.	Introduction & Welcome	Acknowledgement of country. Apologies – Alison M Note: caretaker period no councillors attending	Chair
2.	Conflict of Interest		Chair
3.	Actions Arising	ACTION: CH and PB to present a Paper with different types and tiers of membership modelled. Complete ACTION: CH to recirculate updated MOU to Executive Committee by end September. Complete ACTION: EO to Survey members and undertake targeted conversations. ongoing	
3.	Financial Reports & Analysis	For discussion: Please review <ul style="list-style-type: none"> - Current budget exp incl 24/25 budget - SSF exp are here since it does not follow financial years - the GMCA draft forecasts attached below alongside fee modelling 	Peter B All
4.	Governance review	For discussion: (a) <u>MoU and Terms of Reference review</u> The updated MoU and TOR are here . The MOU is now final and awaiting a decision on fee structures which will have to go to the Alliance for consultation once the Executive decide on an appropriate model for the next 4 years. (b) <u>Fee modelling</u>	



		<p>Please see attached modelling and comparison tables.</p> <p>Sam noted that in the CVGA style structure Indigo's fee would nearly double, and that this would eat into operational budget of theirs and similarly affected councils.</p> <p>Carole stressed the amounts in the model were for demonstration only and needed finessing with current fees in mind.</p> <p>Carole stated the metro Alliances have fees where all councils pay the same with rates ranging between \$24,500 to \$36,000, with the majority under \$27k. GMCA fees for some councils above metro fees (Shepparton, Mitchell) does not seem appropriate for a regional Alliance, but this is because of GMCAs population-based model.</p> <p>Narelle noted that some Shire fees seem very low, ie Towong. Does this require adjustment?</p> <p>A cap appeared the most favourable solution, with the annual rate cap CPI. A \$30k cap has been applied to the modelling which affects Shepparton, saving GSCC \$2-3k over the 4 year term.</p> <p>ACTION: EO to continue finessing the models and forward to Executive for further discussion.</p> <p>(c) <u>Auspice Review</u> Please see attached document. Please note the Review is not fully complete.</p> <p>The EO presented the Report. Key items of discussion included if future costs of the EO salary ie EBA and super changes, as well as the auspice fee, what this pays for, and its historical nature.</p> <p>Peter noted MSC is at the end of the current EBA. Narelle mentioned backpay, and that superannuation will rise to 12% in 2025.</p> <p>Peter noted that there would be resistance to becoming 'shareholders' in an incorporated GMCA and each council would have to pass a resolution.</p> <p>Carole noted that even though there is a supportive management at MSC, current issues accessing MSC finance services mean more resourcing are used to find project auspices in other member councils – as most are reluctant to put their hand up. This is the main reason for examining incorporation as it offers greater autonomy to undertake projects.</p>	
--	--	--	--



		<p>Narelle asked if there is a breakdown of the costs for the fee. Embedded in the Report. From 2017 and written by Greater Shepparton.</p> <p>ACTION: Executive to read Report and make notes in document by 30 October.</p>	
4.	Project Updates	<p>For discussion:</p> <ul style="list-style-type: none"> - Annual Report - Four year Strategic Plan – extend? Summary. - Wodonga Councillor Induction - ROI / Impact Statement - Kilkenny follow-up letter - Meetings with Fed/State on Net Zero target - Net Zero Emissions in Agriculture opportunities for intervention assessment 	EO
5.	Governance & Risk	<p>Auspice representative to report back on GMCAs current status as part of Murrindindi Shire Council and any recommendations/feedback.</p> <p>Executive Committee to review Risk Management Plan (see live document here) for potential / active risks and management tactics (if there is time).</p> <p>ACTION: all to review offline by end of October.</p>	Peter B & Chair

Finish 3.45pm

Next meeting tbc

Alliance Variable Fee Structures

CVGA Fee Structure (no non-council members)

Membership Fees	2024/ 2025 Fee (3.5% increase)	New Fee (2.75% increase)	No. of Councils
Micro Organisations	\$50	\$50	0
Small Councils (<\$20 million)	\$9,130	\$9,382	6
Medium Councils (\$20mil to \$39mil)	\$13,427	\$13,796	3
Large Councils (\$40mil to \$99mil)	\$16,650	\$17,108	2
Cities (>\$100 million)	\$19,872	\$20,418	2
Totals			13

A similar structure with adjustments has been applied to GMCAs Councils as per the below:

		2.75%	3.50%	1.75%		
	25-26	26-27	27-28	28-29		
Non-council Organisations	\$ 5,000	\$ 5,138	\$ 5,317	\$ 5,410	3	\$ 15,000
Small Councils (<\$20m)	\$ 5,000	\$ 5,138	\$ 5,317	\$ 5,410	1	\$ 5,000
Medium Councils (\$20-\$39m)	\$ 10,200	\$ 10,481	\$ 10,847	\$ 11,037	4	\$ 40,800
Large Councils (\$40-\$99m)	\$ 16,650	\$ 17,108	\$ 17,707	\$ 18,017	5	\$ 83,250
Cities (>\$100m)	\$ 19,872	\$ 20,418	\$ 21,133	\$ 21,503	3	\$ 59,616
	\$ 203,666	\$ 209,267	\$ 216,591	\$ 220,381		\$ 203,666
	Comprehensive Budget (\$m)					
Alpine Shire Council	38					
Benalla Rural City Council	39					
Campaspe Shire Council	102					
Greater Shepparton City Council	154					
Indigo Shire Council	43					
Mansfield Shire Council	18					
Mitchell Shire Council	190					
Moira Shire Council	95					
Murrindindi Shire Council	44					
Strathbogie Shire Council	38					
Towong Shire Council	27					
Rural City of Wangaratta	92					
City of Wodonga	85					



BSWCA Fee Structure (3 non-council members)

Table 1: BSWCA 2024 – 2025 Membership Fees

Member Category	Members in this Category	Base Rate*	Rate Cap [^]	Annual Membership Fee 24-25	Plus GST	Total Membership Payment Due 24-25
Borough	Borough of Queenscliffe	\$7,500	\$262.50	\$7,762.50	\$776.25	\$8,538.75
Councils	All other Councils	\$15,000	\$525.00	\$15,525.00	\$1,552.50	\$17,077.50
Other Members	All other members	\$12,000	\$420.00	\$12,420.00	\$1,242.00	\$13,662.00

* Base Rate increases each year and is equal to the prior year's Annual Membership Fee.
[^] Rate Cap is the Local Government Rate Cap% from the prior year, expressed in \$'s.

Table 2: Formula to establish Annual Membership Fees

<p>To determine the annual membership fee and total membership payment due to the BSWCA, apply the following Formula:</p> $A + B = C + D = E$ <p>Where:</p> <ul style="list-style-type: none"> A = Base Rate (equal to the prior financial year's Annual Membership Fee (ex GST)) B = Rate Cap (equal to the Local Government Rate Cap from the prior year) C = Annual Membership Fee (for the current financial year) D = GST (10% of the Annual Membership Fee) E = Total Membership Payment Due (Total owed to BSWCA for current financial year)
--

As BSWCA has fewer members the fees are higher to cover the Executive Officer part time costs and would not be appropriate for GMCA.



ALLIANCE CONTRIBUTIONS	2025-29 \$0.45 per head + annual 2.5% increase - \$30k cap				
	2023 LGA Population	25-26	26-27	27-28	28-29
Alpine Shire Council	13,182	\$ 5,931.90	\$ 6,080.20	\$ 6,232.20	\$ 6,388.01
Benalla Rural City Council	14,529	\$ 6,538.05	\$ 6,701.50	\$ 6,869.04	\$ 7,040.76
Campaspe Shire Council	38,299	\$ 17,234.55	\$ 17,665.41	\$ 18,107.05	\$ 18,559.73
Greater Shepparton City Council	69,135	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
Indigo Shire Council	17,662	\$ 7,947.90	\$ 8,146.60	\$ 8,350.26	\$ 8,559.02
Mansfield Shire Council	10,546	\$ 4,745.70	\$ 4,864.34	\$ 4,985.95	\$ 5,110.60
Mitchell Shire Council	53,723	\$ 24,175.35	\$ 24,779.73	\$ 25,399.23	\$ 26,034.21
Moira Shire Council	30,775	\$ 13,848.75	\$ 14,194.97	\$ 14,549.84	\$ 14,913.59
Murrindindi Shire Council	15,482	\$ 6,966.90	\$ 7,141.07	\$ 7,319.60	\$ 7,502.59
Strathbogie Shire Council	11,578	\$ 5,210.10	\$ 5,340.35	\$ 5,473.86	\$ 5,610.71
Towong Shire Council	6,243	\$ 2,809.35	\$ 2,879.58	\$ 2,951.57	\$ 3,025.36
Rural City of Wangaratta	30,002	\$ 13,500.90	\$ 13,838.42	\$ 14,184.38	\$ 14,538.99
City of Wodonga	44,276	\$ 19,924.20	\$ 20,422.31	\$ 20,932.86	\$ 21,456.18
GBCMA*		\$ 5,735.70	\$ 5,879.09	\$ 6,026.07	\$ 6,176.72
NECMA*		\$ 5,735.70	\$ 5,879.09	\$ 6,026.07	\$ 6,176.72
Alpine Resorts Victoria		\$ 5,735.70	\$ 5,879.09	\$ 6,026.07	\$ 6,176.72
		\$ 176,040.75	\$ 179,691.77	\$ 183,434.06	\$ 187,269.91

[Pop data from 2023 ABS statistics](#)



ALLIANCE CONTRIBUTIONS	2025-29 \$0.45 per head + last 3y rate caps - with \$30k membership cap				
			2.75%	3.50%	1.75%
	2023 LGA Population	25-26	26-27	27-28	28-29
Alpine Shire Council	13,182	\$ 5,931.90	\$ 6,095.03	\$ 6,308.35	\$ 6,418.75
Benalla Rural City Council	14,529	\$ 6,538.05	\$ 6,717.85	\$ 6,952.97	\$ 7,074.65
Campaspe Shire Council	38,299	\$ 17,234.55	\$ 17,708.50	\$ 18,328.30	\$ 18,649.04
Greater Shepparton City Council	69,135	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
Indigo Shire Council	17,662	\$ 7,947.90	\$ 8,166.47	\$ 8,452.29	\$ 8,600.21
Mansfield Shire Council	10,546	\$ 4,745.70	\$ 4,876.21	\$ 5,046.87	\$ 5,135.19
Mitchell Shire Council	53,723	\$ 24,175.35	\$ 24,840.17	\$ 25,709.58	\$ 26,159.50
Moira Shire Council	30,775	\$ 13,848.75	\$ 14,229.59	\$ 14,727.63	\$ 14,985.36
Murrindindi Shire Council	15,482	\$ 6,966.90	\$ 7,158.49	\$ 7,409.04	\$ 7,538.70
Strathbogie Shire Council	11,578	\$ 5,210.10	\$ 5,353.38	\$ 5,540.75	\$ 5,637.71
Towong Shire Council	6,243	\$ 2,809.35	\$ 2,886.61	\$ 2,987.64	\$ 3,039.92
Rural City of Wangaratta	30,002	\$ 13,500.90	\$ 13,872.17	\$ 14,357.70	\$ 14,608.96
City of Wodonga	44,276	\$ 19,924.20	\$ 20,472.12	\$ 21,188.64	\$ 21,559.44
GBCMA*		\$ 5,735.70	\$ 5,893.43	\$ 6,099.70	\$ 6,206.45
NECMA*		\$ 5,735.70	\$ 5,893.43	\$ 6,099.70	\$ 6,206.45
Alpine Resorts Victoria		\$ 5,735.70	\$ 5,893.43	\$ 6,099.70	\$ 6,206.45
		\$ 176,040.75	\$ 180,056.87	\$ 185,308.86	\$ 188,026.77

ALLIANCE GOVERNANCE STRUCTURES, INCOME, FEE, & STAFFING

Alliance	Governance type	# members	Income 23/24	Admin Fee or services	Staff
GMCA	Auspiced	16	\$169,925	\$15,000	1.0
WAGA*	Auspiced	7	\$294,000	\$0	1.0
EAGA	Auspiced	8	\$196,000	\$0	1.5
SECCCA*	Incorporated	8	\$904,000		2.5
NAGA	Auspiced	9	\$243,000	\$10,000	1.6
GACA	Auspiced	5	\$54,754	5%	1.0
BSWCA	Incorporated	6	\$79,177	\$2,000	0.6
CVGA	Incorporated Charity	13	\$168,105	\$5,500	2.0

* SECCCA recently adopted a 4 year membership of \$113,000 each, which includes a set projects budget per council

* WAGA recently adopted \$24,000 + an \$18,000 project officer budget per annum per council