

**GMCA 2018-22 BUSINESS PLAN FINAL REPORT**

Strategy Ref	Strategy Time	STRATEGIC PLAN 2018-22 - ACTION	METHOD 2021-22	NOTES	Achieved	
					In progress	
					Yet to commence	
1.1(a)	completed	Provide information and resources to support member decision making and program delivery	Work to update members on information from Victorian alliance meetings, regional meetings, project control groups and other sources.	Basecamp for officers Web members link created		
1.1(b)	completed	Information and support to influence the inclusion of climate change impacts during the renewal of Council Plans, Public Health and Wellbeing Plans and Regional Catchment Strategies	Co-development of DELWP <i>our Council and Climate Change: Understanding the Risk and Learning to Adapt</i> , training session for councillors on 9 April 2021.	Invitation to all councillors at all GMCA councils. Attended by: Alpine Benalla Campaspe Strathbogie Towong		
1.1(c)	2019/20	Support capacity building for identified projects including specific learning forums/webinars	<b>EO to assist GMCA for key projects in 2020/21</b>			
			Development and implementation of electric vehicle charge station infrastructure program		Project funding application submitted	
			Urban greening project to assist council planning for tree planting for urban cooling (Naturally Cooler Towns)		Project complete	
			Ausnet Public Lighting Replacements		Letter from AusNet sent April – councils to start process of procurement. Meeting with Councils to answer any questions re audits, procurement, grants etc.	

			Relevant sessions in Victorian Alliances Conference April 22	Complete. Relevant session speakers confirmed.	
			Review status of sequestration and carbon credit payments in agriculture	Set up for 22-26 Plan. See BehaviourWorks project.	
			Other as identified by Alliance	N/A	
1.1(d)	ongoing	Communicate and scale smaller group action or projects to benefit all members eg GMCA Sustainability Indicators	Continue to assist member use of Sustainability Indicators tool and analysing relevance of outputs	Trellis and Carbon Crunching Council work communicated to councils at CVGA in meeting with Indigo.	
			EO to support communication between small shire members to foster shared information -work with shires for suitable action in 2021/22	<ul style="list-style-type: none"> <li>- VECO assistance</li> <li>- Basecamp setup</li> <li>- RMIT/Community Minigrid Assessments &amp; community of practice</li> </ul>	
1.2	2019/20 and 2020/21	a) Understand and respond to opportunities arising from changes to the Local Government Act in 2019 and the implementation of the Climate Change Act	Identify and collate climate actions in adopted Council Plans and Municipal Public Health and Wellbeing Plans in preparation for GMCA Strategic Plan 2022-26	Matrix sharepoint sent to staff GMCA to input 6/10/21 Presentation by Tayanah McDonald	
		b) Work with partners to research, and build understanding of key partner issues listed on pg 4	Monitor opportunities and develop connections to prepare for work in these actions.	Many issues aligned as part of project instigation and assessment.	
		c) Develop links with learning institutions and other agencies to access research for GMCA projects	Develop links to explore and advance adaptation opportunities in the Naturally Cooler Towns project	<ul style="list-style-type: none"> <li>- GV Water attending Strategic Plan Workshop to input resilience and adaptation potential partnerships</li> <li>- NCT Forum to share methodologies of maintenance, species selection, open space</li> </ul>	

				planning, and budget planning with arborists.	
1.3	2018/19	a) Create a Communications and Engagement Plan	EO develop Communications and Engagement Plan in conjunction with Officers Working Group in 2021	Victorian Greenhouse Alliances Universal Advocacy Plan, website, and potential newsletter.	
	ongoing	using social media, web, presentations, conferences, GMCA forums, webinars, showcase, videos, flyers etc including internal and external forums and networks	(The focus of Communication Plan will be implementation of the GMCA Strategy)		
		promote public access to the GMCA website		Website review finalised. New domain and further design implemented.	
		b) Include public learning opportunities in all GMCA projects	Resource constraints limit the opportunity for public facing communications; Public focus will concentrate on item 2.1(b)	Not prioritised. Limited capacity.	
2.1	2019/20	a) Continue to develop a highly functional website with use and contribution by all members	EO to develop in 2021/22 in conjunction with Officer Working Group	Complete	
		b) Develop a kit of key messages for use in education by all members		Not prioritised. Limited capacity.	
		c) Develop Regional Sustainability Indicators (web based) including training and support for members to use the tool	Prepare proposal to engage a web designer to review website	Metrics and localised indicators reviewed with SDGs as part of the new Strategic Plan. Most members already using external providers re emissions data. No budget for web development.	
			(c) Tool established on members section of GMCA website. Continue to assist members to enter data on the website.	No indication of councils having capacity to manually enter data, though option to do so has been made available. Limited capacity for EO to assist.	

2.2	ongoing	a) Use council, agency and Victorian Alliance networks to keep abreast of industry developments and communicate these around the GMCA.	Continue as active partner in Victorian Alliance network. Assist in proposed development of National Roundtable of alliance networks.	Getting of Gas VECO EV Submission Interim Emissions Target submission Alliances Conference 04/22 Climate Change in Planning Advocacy CASBE Sustainable Subdivisions CVGA Hydrogen partnership RMIT Minigrad partnership GBCMA RCS partnerships	
		b) Build GMCA capability to link others to credible knowledge, grants and government policy		Sending info via Basecamp and email. Ongoing.	
		c) Promote the work of the GMCA to member organisations overall (all units, not just committee members)		Victorian Greenhouse Alliances Universal Advocacy Plan, website, and potential newsletter.	
			EO to liaise with regional networks eg Hume Climate Partners Advisory Group (DELWP), Hume Economic Development Forum, Hume Planners Forum, using projects of interest to each group.	EO has attended regional network meetings. EO to schedule post Strategic Plan meetings and presentations with key networks.	
2.3	2018/19	a) Create an Advocacy Strategy based on GMCA strategy – where to put the advocacy effort?	Advocacy	Victorian Greenhouse Alliances Universal Advocacy Plan, website, and potential newsletter.	
	And ongoing	b) Also be prepared to consult with the membership and provide advocacy on emerging issues  c) Link to agency responses and strategy development regarding climate change e.g 3.1(a)	Assess advocacy strategy in Strategic Planning process		
			Join with other organisations and alliances in planned advocacy see GMCA and Vic Alliances Universal Advocacy Priorities 2021.docx		

3.1(a)	2018/19	Work with DELWP, CMAs and other regional partnerships to influence and contribute to regional policy eg Hume Regional Adaptation Strategy, planning policy		Completed for Hume Regional Adaptation Strategy and Regional Catchment Strategies	
			EO to contribute to Victorian Alliances on Planning Scheme Advocacy project	Report completed. Advocacy campaign commencing Dec 2021.	
3.1(b)	2018/19	To reduce the extreme risks of climate change, develop GMCA member mitigation projects - energy efficient main roads streetlights	EO and officers to develop forward plan to implement changeover of lights. Identify other joint mitigation projects	Asset Vulnerability Assessments grant application applied for July with Emergency Victoria, in partnership with 8 councils.  AusNet Streetlighting MV changeovers to commence 2022. Meetings and joint procurement occurring.	
3.1(c)	2019/20	Develop a skills matrix of GMCA members to leverage internal skills for benefit of members	EO to Develop in conjunction with Officers Working Group in 2021-22	Low priority re capacity and inability to keep this info updated.	
3.1(d)	Ongoing	Formally involve other organisational units in project work	Involve other units in streetlight upgrades, and Naturally Cooler Towns	NCT and Streetlighting involved Asset and Arborist teams.	
3.1(e)	2019/20	Conduct a snapshot assessment of TAKE2 pledges for success and future approach and plan implementation		Complete	
3.1(f)	2019/20	Review past projects for reflection and learnings and ongoing skill and project development	EO to action in conjunction with Officers Working Group in 2021	Undertaken as process of Strategic Plan workshop 2022 and Executive 360 as well as individual project wrap ups.	
3.1(g)	2018/19	Investigate and develop adaptation and mitigation through appropriate action and education to support programs for low income households and vulnerable groups	Naturally Greener Towns project to include action to benefit low income and vulnerable areas.	Was not included in Tender Brief of NCT.	

3.1(h)	ongoing	Implement collaborative projects approved by the Alliance.	See 1.1(c) and 4.1(a)	Completed.	
3.2(a)	2019/20	Investigate formalising the partnership with Alliances	Continue conversations, assist Gippsland councils with liaison with Vic Alliances	GMCA is a member of the Victorian Greenhouse Alliances.	
3.2(b)	ongoing	Link with community networks leading the development areas on pg 4	Consider opportunities as they arise in these areas	Indigo Power, 2030Yea, NECEN, Wangaratta Landcare & Sustainability, Alpine Valley Leadership	
3.2(c)	ongoing	Effectively share projects and results through member organisations, and other agencies and networks and into the community	Include in development of communications and engagement plan see 1.3(a)	Website redev and NCT page example.	
3.2(d)	ongoing	Develop strategic relationships with networks that can contribute to GMCA projects eg climate change & MHWP	Include in development of communications and engagement plan see 1.3 (a)	VH2, CSIRO, CRC, GVW, AusNet,	
4.1(a)	2018/19	Research and report funding opportunities to members and develop project proposals as appropriate	Investigate 2021/2022 funding options for:		
			changeover of main road streetlights	Vicroads will only change Main Road Streetlights if councils pay the upfront costs and allow Vicroads to incrementally pay them back.	
			Electric vehicle charge station network implementation;	ARENA & Vic Gov funding opportunities communicated & assessed/applied.	
			Opportunities for adaptation projects in agreed sectors	VCRC commitment and letter of support April 2022	
			Impacts of climate change on low income households	Not undertaken.	
			Further areas for investigation of collaborative funding to be decided during GMCA strategic planning process	N/A	
4.1(b)	ongoing	Include internal project officer resource in any application for grant and other external funds	ongoing	Included in Naturally Cooler Towns.	

4.2(a)	2019/20	Investigate options for non- members to be partners in projects as appropriate	For Exec Committee to consider as required	CSIRO (Asset Vulnerability Assessments)	
4.2(b)	Ongoing	Improve understanding of GMCA role and work across member and non-member organisations (part of Communications Plan)	Include in development of communications and engagement plan see 1.3(a)	Victorian Greenhouse Alliances Universal Advocacy Plan, website, and potential newsletter.	
4.2c	ongoing	Ensure that communication, projects and programs consider all members	Include in development of communications and engagement plan see 1.3(a)	Reviewed as process of Strategic Plan workshop 2021.	
4.3(a)	2018/19	Develop effective officer meetings to benefit the work of the GMCA	Executive Officer to continue to develop effective working group with support of Exec Committee	Ongoing. Additional project-specific meetings organised by EO on an as-needed basis.	
4.3(b)	2018/19	Every 12 months review the operation of the GMCA for the next year eg meeting locations and program	Review by Alliance Committee and report with AGM	360 Review of the Executive Committee held July 2022.	
4.3(c)	2019/20	Proactively plan the next MOU and auspice (to commence mid 2021)	Develop agreed process to form the GMCA Strategic Plan 2021-25	Complete	
4.3(d)	2019-22	Monitor and consider responses to challenges and opportunities related to government policy (eg rate capping, planning policies, energy policy, Local Govt Act) and political electoral cycles	Alliance Committee and EO to review policies, issues as they arise for GMCA action	MOU Review complete.	
4.3(e)	2018/19	Refine and strengthen the Exec Committee through a clear role, action plan and effective membership	The committee has planned the transition of the auspice from GSCC to MSC	360 Review of the Executive Committee held July 2022.	
4.3(f)	2019/20	From member information, review and update the DELWP 'Analysis of Climate Change Adaptation Governance Across Local Governments in Victoria'	EO to develop project and seek external resources	Nil capacity for 21/22. To be reviewed.	
4.3(g)	2020-22	Support members to include climate change in governance and policies	EO to deliver on themes developed in conjunction with Officers Working Group	Nil capacity for 21/22. To be reviewed.	
4.3(h)	ongoing	Alliance Committee and EO develop governance policies as directed (eg use of GMCA logo)	As required – Exec Committee to monitor and recommend action	Part of 360 Review of the Executive Committee held July 2022.	

4.3(i)	2018/19	Develop a criteria list to evaluate the relevance and suitability of any proposal for GMCA action	Exec Committee to develop in 2021	Part of 360 Review of the Executive Committee held July 2022.	
4.4(a)	2018/19	Develop a process for review of all projects undertaken to identify learnings and continuous improvement	Develop in conjunction with Officers Working Group	Part of 360 Review of the Executive Committee held July 2022.	
4.4(b)	2018/19	Develop a tool to assess the health and effectiveness of the GMCA Committee and the Exec Committee over time	Exec Committee to develop in 2021	Part of 360 Review of the Executive Committee held July 2022.	
4.4(c)	2019/20	From the GMCA Strategy, produce the Business Plan and report against it each financial year, Analyse performance and demonstrate value for money	Prepare 2022/23 Business Plan by 31 May 2022.	Business Plan completed in July 2022. Pending endorsement of Strategic Plan.	
			Plan for preparation of the next GMCA Strategic Plan in 2022-26		