

Agenda/Minutes

Executive Committee

Date: 16 Feb 2023
Time: 9:00am
Venue: Online

Executive Officer: Carole Hammond

Invited			
	Sharon Terry (Chair)	Greater Shepparton	Present
	Cr Rohan Webb	Mansfield SC	Not Present
	Peter Bain	Murrindindi SC	Present
	Elyse Kelly	Mitchell SC	Present
	Cr Jack Herry (Deputy)	Rural City of Wangaratta	Present

AGENDA

9am	1. WELCOME & APOLOGIES	CHAIR	
9.05	2. CONFLICT OF INTEREST DECLARATION	CHAIR	
9.07	3. CALL FOR ADDITIONAL AGENDA ITEMS	CHAIR	
9.10	4. PREVIOUS MINUTES	CHAIR	The minutes of the Executive Committee meeting held online on 19 January were distributed via email and are also available on the website members section.

MOTION:

That the minutes of the GMCA Executive Committee Meeting of 19 January 2023 be endorsed.

Moved: Elyse K

Seconded: Cr Jack H

EO to send Chair minutes for electronic signing once endorsed.

10.12	5. BUSINESS ARISING 5.1 Previous Actions	CHAIR	See below
<p>ACTIONS:</p> <ol style="list-style-type: none"> 1. EO to investigate comparative models and backgrounds on Rules of Operation/MoU models. Sharon to seek advice from GSCC Governance Dept. ON HOLD TO 2023 Action: Elyse to share Mitchell Shire's Waste Education Officer MOU. COMPLETED 2. CH & PB to complete mid-year budget review PENDING 3. CH to begin next FY budget PENDING 			
10.20	6. GOVERNANCE, RISK & FINANCES 6.1 Governance/Auspice Update 6.2 GMCA Finances 6.3 Risk Management	CH CH	<p>All invoices have been sent. Payments from all bar one</p> <p>GMCA Expenditure to Jan 31 including project funds.</p> <p>ACTION: Sharon to send various Risk Assessment models around.</p> <p>ACTION: Subcommittee to be formed, ST, JH, Bronwyn Chapman to share what she's been doing. Call out for volunteers at the quarterly meeting.</p>
<p>MOTION:</p> <p>That the Financial Report to 31 January be approved.</p> <p>Moved: Cr Jack H Seconded: Sharon T</p>			
10.45	7. EXECUTIVE OFFICER ACTIVITIES 7.1 Strategic Plan/Business Plan 7.2 Recent Advocacy	EO	<p>GMCA Business Plan Report</p> <p>For Executive Committee discussion:</p> <p>Key items:</p> <ul style="list-style-type: none"> • Regional Arborists Network meeting 24/2 • Regional Bulk Buy • Resilient Public Estate tender • Climate Forum • SSF <p>Regional Roads and Extreme Events (due 28/2) Sustainable Commonwealth Games (sent) Safeguard Mechanism (underway)</p>
<p>9. OTHER ITEMS</p> <p>A Resilient Public Estate Tender has been considered by a panel and a recommendation for the Executive Committee to approve is included.</p>			

			<p>An administration assistant from Murrindindi Shire Council will be confirmed soon.</p> <p>ACTION: Peter B to send around new Admin Assistant's name once known.</p> <p>Sharon T discussed VECO Governance arrangements asking about GMCA Executive Officer commitment of 0.4 EFT in its documentation. This has now been clarified to be from the new Project Officer undertaking the Regional Bulk Buy project.</p>
<p>MOTION:</p> <p>That Spatial Vision be accepted as the preferred consultant for A Resilient Public Estate.</p> <p>Moved: Sharon T Seconded: Peter B</p>			

Close 9.54am

NEXT MEETING: 16 March 2023

Signed
S. Terry, CHAIR