

# Minutes

## Executive Committee

Date: 19 January 2023  
Time: 9:00am  
Venue: Online

Executive Officer: Carole Hammond

| Invited |   |                              |         |
|---------|---|------------------------------|---------|
|         | Sharon Terry                                  | Greater Shepparton           | Apology |
|         | Marisa O'Halloran (on behalf of Sharon Terry) | Greater Shepparton           | Present |
|         | Cr Rohan Webb                                 | Mansfield SC                 | Present |
|         | Peter Bain                                    | Murrindindi SC               | Present |
|         | Elyse Kelly                                   | Mitchell SC                  | Present |
|         | Cr Jack Herry (Deputy Chair)                  | Rural City of Wangaratta     | Present |
|         | Mercedes Stewart                              | Greater Shepparton (Minutes) | Present |

### AGENDA

|      |  |       |  |
|------|--|-------|--|
| 9am  | <b>1. WELCOME &amp; APOLOGIES</b>          | CHAIR | Note there was not a quorum for the December meeting so items are re-presented for the January meeting.<br>Jack Herry acting as Chair.<br>Acknowledgement that December minutes to be treated as notes due to quorum not being achieved.<br>November minutes re-presented. |
| 9.05 | <b>2. CONFLICT OF INTEREST DECLARATION</b> | CHAIR |  |
| 9.07 | <b>3. CALL FOR ADDITIONAL AGENDA ITEMS</b> | CHAIR |  |
| 9.10 | <b>4. PREVIOUS MINUTES</b>                 | CHAIR | The <a href="#">minutes</a> of the Executive Committee meeting held online on 17 <sup>th</sup> Nov 2022 were distributed via email and are also available on the website members section.  |

**MOTION:**

**That the minutes of the GMCA Executive Committee Meeting of 17<sup>th</sup> Nov 2022 be endorsed.**

Moved: Rohan Webb

Seconded: Peter Bain

EO to send Chair minutes for electronic signing once endorsed.

|   |  |          |   |
|---|--|----------|---|
| 10.12   | <b>5. BUSINESS ARISING</b><br>5.1 Previous Actions   | CHAIR    | See below   |
| <b>ACTIONS:</b> <ol style="list-style-type: none"> <li>EO to investigate comparative models and backgrounds on Rules of Operation/MoU models. Sharon to seek advice from GSCC Governance Dept. <b>ON HOLD TO 2023</b><br/><b>Action: Elyse to share Mitchell Shire's Waste Education Officer MOU.</b></li> <li>Peter to arrange for invoices to go out to Members. <b>Carole has received 9 POs &amp; sent out invoices. Reminders sent by CH 15/12.</b></li> <li>Sharon to send Cr Jack Herry a copy of risk management templates. <b>Actioned.</b></li> </ol> |  |          |   |
| 10.20   | <b>6. GOVERNANCE, RISK &amp; FINANCES</b><br>6.1 Governance/Auspice Update<br>6.2 GMCA Finances<br>6.3 Risk Management | CH<br>CH | <p>GMCA Member Invoices update</p> <p>Latest <a href="#">GMCA Expenditure</a> including project funds. Strathbogie and Wangaratta auspicng projects. Interviews conducted for RBB and RPE project officers. Strong application from one person for both roles. Action: Carole and Peter to complete a mid-year budget review. Action: Carole to begin next FY budget.</p> <p>No update.<br/>Action: Continue to review exec. risk management.</p> |
| <b>MOTION:</b> <p><b>That the Financial Report to 31 December be approved.</b></p> <p>Moved: Elyse Kelly<br/>Seconded: Rohan Webb</p>   |  |          |   |
| 10.45   | <b>7. EXECUTIVE OFFICER ACTIVITIES</b><br>7.1 Strategic Plan/Business Plan   | EO       | <p>GMCA <a href="#">Business Plan Report</a></p> <p>For Executive Committee discussion:</p> <p>Key items:</p> <ul style="list-style-type: none"> <li>Regional Arborists Network meeting 24/2<br/>RAN meeting will include presentation on formative pruning and how to care for trees,</li> </ul>   |

|  |                       |  |   |
|--|-----------------------|--|---|
|  | 7.2 Recent Advocacy   |  | <p>greenery and plants after a major flood event. To be held in Benalla.<br/>Environment teams also invited to cultivate advocacy.</p> <ul style="list-style-type: none"> <li>• Interviews Climate Change Project Officers: EC to undertake out of session motion to approve panel’s recommendation (report to be sent).</li> <li>• Resilient Public Estate tender To close on the 27<sup>th</sup> January.</li> <li>• Climate Forum<br/>Auspiced by Wangaratta with funds from DEECA, designed to target decision makers. Funds to be committed by June 30. Program of three (non-consecutive) days of high profile speakers. Program aims are set.</li> <li>• SSF tour</li> </ul> <p>Meeting with Murrindindi ELT.<br/>Feedback received that ‘Around the regions’ newsletter is valuable to CEO’s.</p> <p>Regional Roads and Extreme Events<br/>Sustainable Commonwealth Games</p> |
|  |                       |  |   |
|  | <b>9. OTHER ITEMS</b> |  |   |

Close 9:56am

NEXT MEETING: 16 February 2023

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Signed  
S. Terry, CHAIR