

Minutes

Executive Committee

Date: 16 March 2023
Time: 9:00am
Venue: Online

Executive Officer: Carole Hammond

Invited			
	Sharon Terry (Chair)	Greater Shepparton	Present
	Cr Rohan Webb	Mansfield SC	Present
	Peter Bain	Murrindindi SC	Present
	Elyse Kelly	Mitchell SC	Present
	Cr Jack Herry (Deputy)	Rural City of Wangaratta	Apology

AGENDA

9am	1. WELCOME & APOLOGIES	CHAIR	
9.05	2. CONFLICT OF INTEREST DECLARATION	CHAIR	nil
9.07	3. CALL FOR ADDITIONAL AGENDA ITEMS	CHAIR	Recycling Vic – circular economy discussion (to discuss at April meeting).
9.10	4. PREVIOUS MINUTES	CHAIR	The minutes of the Executive Committee meeting held online on 16 February were distributed via email and are also available on the website members section.

MOTION:

That the minutes of the GMCA Executive Committee Meeting of 16 February 2023 be endorsed.

Moved: Rohan W.

Seconded: Peter B.

EO to send Chair minutes for electronic signing once endorsed.

10.12	5. BUSINESS ARISING 5.1 Previous Actions	CHAIR	See below
ACTIONS: <ol style="list-style-type: none"> 1. EO to investigate comparative models and backgrounds on Rules of Operation/MoU models. Sharon to seek advice from GSCC Governance Dept. ON HOLD TO 2023 GSCC staff changes, awaiting review 2. CH & PB to complete mid-year budget review COMPLETED 3. CH to begin next FY budget COMPLETED 4. ST to send various Risk models around. COMPLETED 5. CH to form a Risk subcommittee. Bronwyn C to share her work. Call out for volunteers. Speak to fellow Alliances. ST to speak to JH and extend one EC meeting to accommodate. 			
10.20	6. GOVERNANCE, RISK & FINANCES 6.1 Governance/Auspice Update 6.2 GMCA Finances 6.3 Risk Management	PB CH	All invoices have been received. The one that was pending is Murrindindi. Peter B indicated it will be transferred directly. GMCA Expenditure to March 13 including project funds. Please also see draft 23-24 Forecast . ACTION: ST to review Rules of Operation and discuss with Executive Committee via email, and revisit at May meeting. EC confirmed Risk is to focus on the Alliance rather than incorporate individual council risks.
MOTION: That the February Financial Report be approved. Moved: Elise K Seconded: Rohan W			
10.45	7. EXECUTIVE OFFICER ACTIVITIES 7.1 Strategic Plan/Business Plan 7.2 Recent Advocacy	EO	GMCA Business Plan Report For Executive Committee discussion: Key items: <ul style="list-style-type: none"> • Regional Arborists Network meeting 24/2 • Climate Leadership Forums • Regional Bulk Buy • Resilient Public Estate tender • Climate Forum • SSF Regional Roads and Extreme Events Sustainable Commonwealth Games Safeguard Mechanism

	9. OTHER ITEMS		Those present decided to shift to Teams as an online meeting tool.
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Close 10:04am

NEXT MEETING: 20 April 2023

Signed

S. Terry, CHAIR